

Your Goals. Our Solutions.



Financial Reports



Budget



Company Structure

**CHARITY
ASSOCIATION**



الحل الأمثل والنظام الشامل لإدارة الأعمال
The Total solution system for your business



Your Goals. Our Solutions.



Wholesale &
Retail E-ERP

Your Goals. Our Solutions

OPTIMUM Charity Fund Management software can manage the entire operations of a trading fund. **OPTIMUM** Charity Fund Management is offered as an integrated package that can manage application process of obtaining from the donors, providing to the needy people, creating budgets for charity activities, maintaining aids received (goods or cash) and dispatching aids according to predefined date schedules.

It incorporates the requirement of non-profit organization and provides a solution to manage endless aid requests and automates the application process of providing aid (whether cash or goods) to the needy people. It combines various **Optimum** modules that can manage the entire back office of a charity fund: managing employees' time attendance and payroll calculations, fixed assets management, financial accounting when receiving aid payments and recording and maintaining a control over goods or cash received and maintaining a master file with detailed information about each donor/needy.

It is a paperless system designed to manage needy/donor profile containing the family members, their financial, health status for each member etc. so as to streamline the application process of operating a charity fund that can also provide reporting for the management.



Charity Association(E-ERP) Components:

1. Charity Association Management.
2. Trading Management & Sales.
3. Procurement & Supply Chain Module.
4. Financial Management & Budgeting Module.
5. Accounts & Budgeting.
6. Fixed Assets Module.
7. HRMS & Payroll Module.
8. Time Attendance Module.
9. CVRM.
10. Business Intelligence Reporting.



Company Structure



Budget



Charity Association

OPTIMUM Charity Management system is a comprehensive system that covers all processes of operating a charity fund. The system can hold an unlimited number of needy and donor applications, unlimited types of services available and automate the process of making payments to unlimited needy.

OPTIMUM Charity Management system is designed to automate the essential tasks of needy and donor application for cash or physical aid and the operational process for donating and providing to the needy. Cash payments or physical aid can be collected from donors and payments can be automated to be made to the needy at a given time. The advanced inquiry feature provides drill-down facility of every transaction to detail.

Functionalities:

1. Aids Management.
2. Needy Master Files Management.
3. Needy Applications Management (Cash / Physical Application).
4. Donors Application Management (Cash / Physical Application).
5. Needy Operational Process Management.
6. Donor Operational Process Management.
7. Reporting & Inquiries Management.

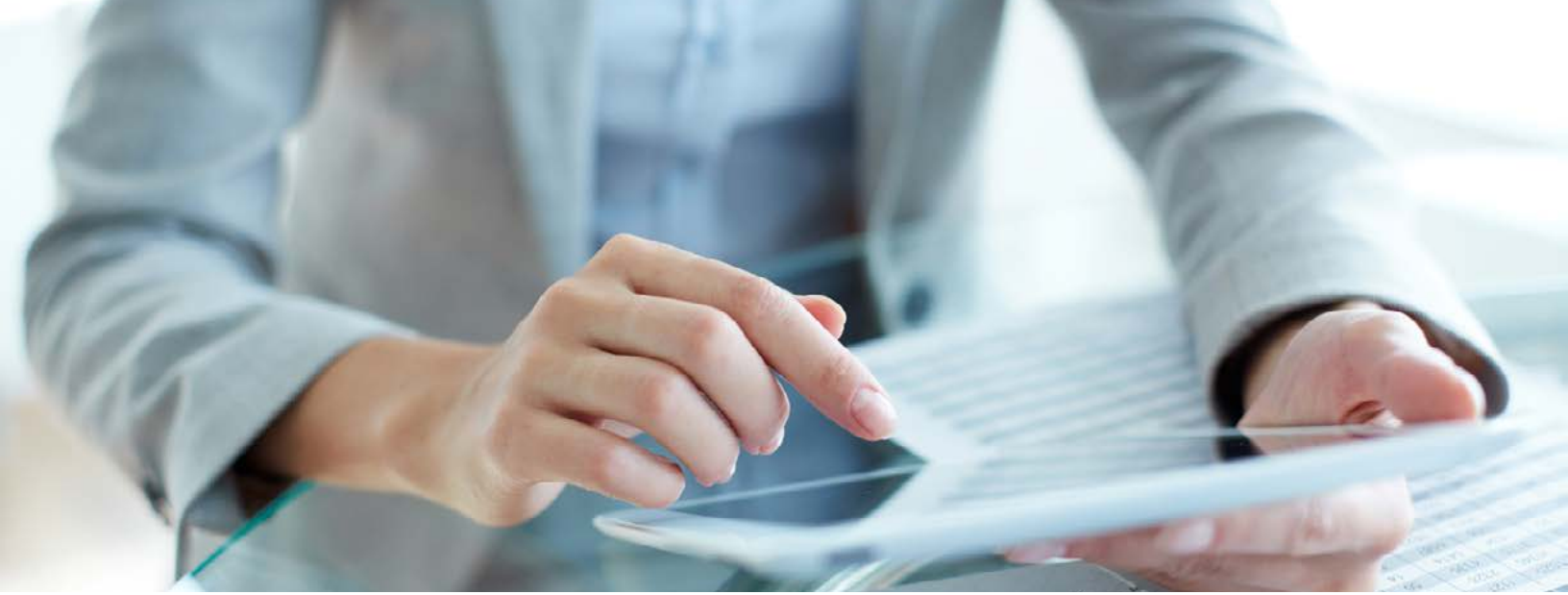


Procurement & Supply Chain Module

The **OPTIMUM** Procurement & Supply Chain Module manages all aspects of the purchases and payment functionalities. It is a multi-currency system starting from departmental request till final payment. It has unlimited workflow levels and user authorization limits.

The **OPTIMUM** Procurement & Supply Chain Module is linked to the budget where controls can be set at the account level, profit centre level, cost centre level or a combination of all these. It has a full-fledged parameterized inquiry and reporting system that allows the user to retrieve any information needed.

- Departmental Requests Management.
- Vendor Requests for Quotation Management.
- Purchase Orders Management (Inventory - Non Inventory Items).
- Delivery Notes Management.
- Invoices Management (Direct & against Deliveries).
- Payment Management (Cheque - Transfer - A/C to A/C).
- Vendor's Profile Management.
- Payables Reporting & Inquiries Management.



Inventory Management

OPTIMUM Inventory Management System controls the organizations' inventory, whether that inventory is for internal use or for resale.

The **OPTIMUM** Inventory system maintains for each stock a fully fledged master file containing all aspects such as the Re-Order level, Re-Order quantity, Lead time and so on. It has a multi-currency, multi-store, multi-location and multi-level inventory structure. The open parameterization structure, drill down facilities, and the inquiries and reporting capabilities give the best control over the organization's inventory.

- Inventory Received Management (Delivery Received Update).
- Store To Store Transfer Management.
- Direct Addition/Deduction Management.
- Assembly Management.
- Delivery Notes Management.
- Inventory Returns Management.
- Store Structure Management.
- Inventory Master Management.
- Inventory Reporting & Inquiry Management.



Financial Management

OPTIMUM Financial Management is a fully-fledged Activity-based Cost accounting (ABC) ledger, that has unlimited segments of chart of accounts, unlimited accounts setup, unlimited profit centres, and unlimited cost centers.

OPTIMUM Financial Management is a multi-company, multi-branch and multi-currency system. It has a fully fledged built-in Customer/Vendor sub-ledger. Its powerful parameterization, drill down facilities, and inquiries and reporting capabilities allow the user to retrieve any information at the click of a mouse.

- Journal Vouchers
- Pre-set Vouchers
- Customers / Vendors.
- Auto-Generation Vouchers.
- Budgeting & Forecast
- Accounts Reconciliation
- Financial Reporting

Our Powerful Accounts Parameterization features facilitates greater flexibility & adaptability to suit any kind of business.

The customers can design their own parameters that are distinctive for their own organization.



Fixed Assets Management

OPTIMUM Fixed Assets Management System is aimed at recording all the fixed assets bought or capitalized, whether these assets are tangible or intangible. It will keep track of all movements of these assets, whether these movements are from staff to staff or department to department or from one location to another.

OPTIMUM Fixed Assets Management System also keeps full track of the financial aspects of the assets i.e. original cost, depreciation, net book value, disposal, remaining life etc. It also keeps all related documents, and it has a full fledged reporting and inquiry system.

Whenever needed, an online context sensitive help system pops up to assist & guide you through all the procedures.

- Assets Management.
- Assets Financials.
- Assets Maintenance.
- Assets Movements.
- Assets Documents.
- Assets Insurance.
- Assets Tracking.



Human Resources & Payroll

OPTIMUM Human Resources & Payroll covers all aspects of Human Resources required by any organization. It has a multi-company, multi-branch, and unlimited departmental structure. It is bi-lingual so you can logon in the language of your choice (Arabic-English).

OPTIMUM Human Resources & Payroll is totally parameterized so it can accommodate the laws, rules, regulations, policies and procedures of any country or organization.

OPTIMUM Human Resources & Payroll allows setting up many payroll templates in multi-currencies, and many payroll generations.

- Recruitment Management.
- Personnel Administration.
- Document Management.
- Attendance Management (Attendance, leave, sick leave etc.)
- Payroll Management.
- Loans Management.
- Organization Structure Management.
- Policies & Procedures Management.
- Appraisals & Forms Management.
- Staff Communication (Bulk Email, SMS etc).
- Training Management.
- Self Services Management.
- Inquiries & Reporting.



Time & Attendance Management

OPTIMUM Time & Attendance Management OPTIMUM Time & Attendance Management system has been designed to manage the manifold and complex processing of your company's employee time and attendance data. The module may be linked to OPTIMUM Personnel Administration and Payroll module, to work as an integrated system.

The users will be able to organize and manage the company's time and attendance data with little effort as well as generate required reports with ease, The employees' time and attendance may be tracked by any type of data capturing machine, such as swipe cards and/or finger prints that can also be linked to door access/main gates.

OPTIMUM Time & Attendance System structure allows the user to parameterize any type of shifts and special policies required by the organization.

Access Control:

- Live Monitoring with Dashboard.
- Remote Door Control.
- Facility to Enter Data Manually.

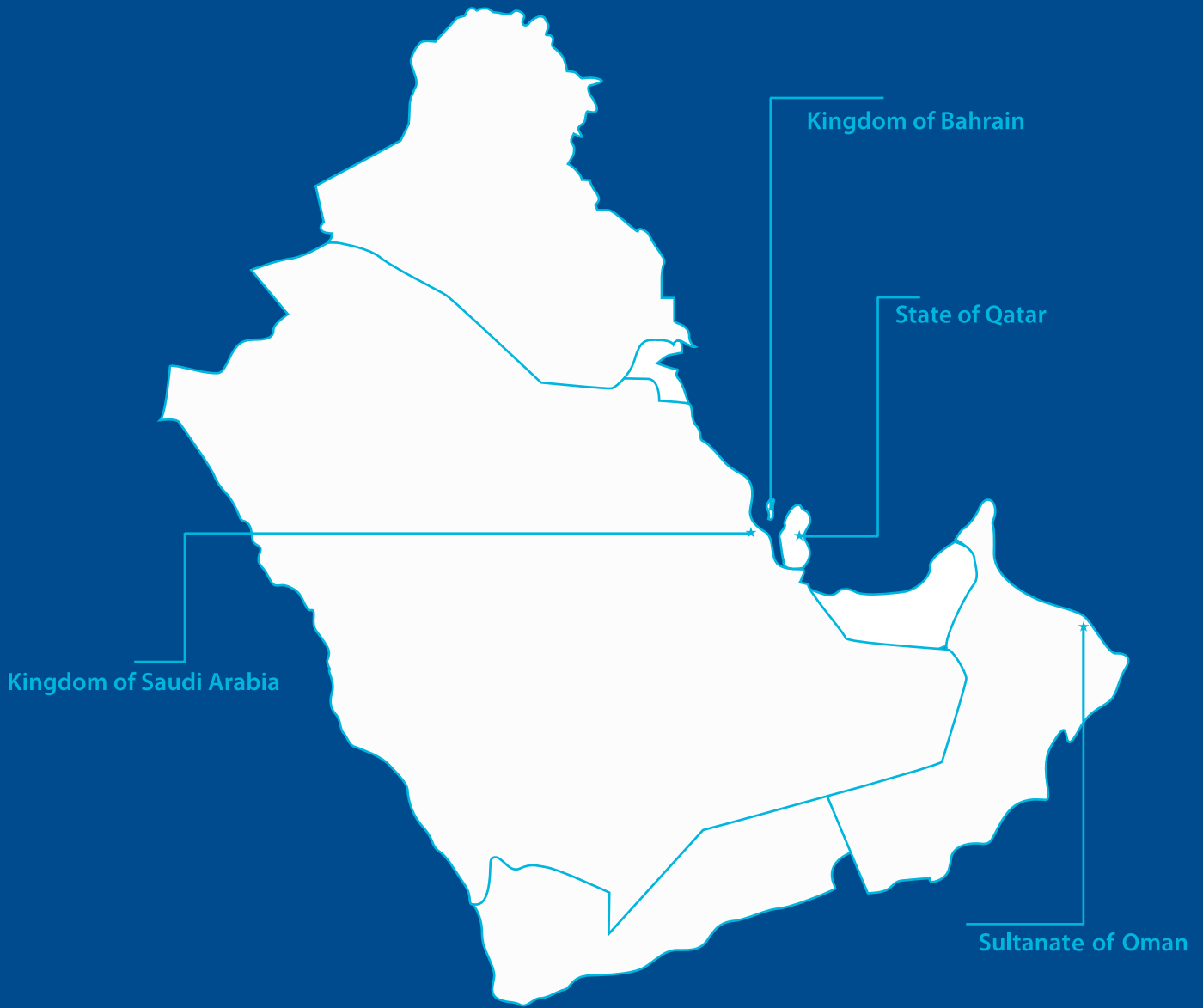
Roster Management:

- Create All Types of Rosters.
- Dashboards for Management & Staff.

Attendance Management:

- Late In Monitoring.
- Early Out Monitoring.
- Break Monitoring (Absence During working hours).
- Absence Monitoring.
- Overtime Monitoring.





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